



Transferring-Out Checklist

Use our checklist to ensure the right steps are followed if your new home is outside the CAA North & East Ontario club's catchment area.



If transferring-out:

Call us or visit your nearest CAA North & East Ontario branch to:

- Inform us that you are moving permanently and provide your new mailing address
- Ensure your current membership will not be auto renewed upon expiry

Close to expiration, please contact the new club for the following:

- Ensure the new club has your payment information as it does not transfer between clubs
- Verify that CAA Dollars® have transferred and confirm if it can be applied to the renewal with the new club
- Acquire all relevant membership details with the new club (rewards, store locations, additional benefits, etc.)

To ensure discounts continue:

- Update your CAA Vacations® profile with the new Membership number
- Update your CAA Insurance policies with the new Membership number
- Update Shell App with your new Membership number

You will be able to continue using your Membership for the remainder for your term even after you've moved as we are affiliated with all CAA & AAA clubs across Canada and the United States.

